



# ST. XAVIER'S COLLEGE OF EDUCATION(AUTONOMOUS)

Digha Ghat P.O., Patna – 800 011, Bihar, India

NAAC Accredited with 'A' Grade (3rd cycle)

www.sxcepatna.edu.in E-mail: sxcepatna@gmail.com Phone : +91 0612 2567153, 6201161517

Affiliated to Aryabhata Knowledge University, Patna

## 5<sup>th</sup> Governing Body Meeting

Held on 23<sup>rd</sup> March 2024

The proceedings of the 5<sup>th</sup> Governing Body Meeting of St. Xavier's College of Education (Autonomous) Patna was held on 23/03/2024 at 2:00 P.M. in the conference room at St. Xavier's College of Education (Autonomous) under the chairmanship of Fr. Victor Lazarus, S.J. in the absence of the Principal.

### Agenda -

1. Prayer
2. Welcoming the members
3. Approval of the minutes of the last governing body meeting held on 12/03/2022
4. Approval of Audited Report of financial year 2022-2023
5. Annual Budget of 2023-2024
6. Approval of the Academic Calendar of 2024-2025
7. Approval of Board of Studies (BoS) and Academic Council (AC) approval of revised Curriculum for B.Ed. (2024-2026), M.Ed. (2024-2026) & Ph.D. (Education)
8. New Courses
9. Increase of the college course fee Rs. 10,000/- for B.Ed. & M.Ed. from 2024-2026
10. Any other/Thanks

The following members were present:

1. Fr. Norbert Menezes, S.J., Vice President St. Michael's Jesuit Residence Patna – 800 011
2. Fr. Johnson Kelakath, S.J. Treasurer, SXCE St. Michael's Jesuit Residence Patna – 800 011
3. Prof. Madhu Singh, Professor, SXCE, Patna-800011
4. Fr. Victor Lazarus, Asst. Professor, SXCE, Patna-800011
5. Dr.(Sr.) Maria Rashmi, A.C.Principal, Patna Women's College, Baily Road, Patna
6. Dr. (Fr.) Martin Poras, S.J. St. Xavier's College of Management & Technology, Digha Asshiyana Road, Patna -800011
7. Prof. Ajitsinh P.Rana, Prof. & Director, School of Education Distance Education & Educational Technology, Dr. Babasaheb Ambedkar Open University, Ahmedabad – 382 481, Gujarat
8. Fr. Cebin T., S.J., Advocate, Patna High Court, St. Xavier's School, Gandhi Maidan, Patna– 800 001



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9. Fr. Christu Savarirajan, S.J., Principal, St. Michael's Higher Secondary School, Digha Ghat, Patna -800011

After the prayer and welcome by the Prof. (Dr.) Madhu Singh. The agenda were taken up for discussion.

**Agenda3: Approval of the minutes of the last governing body meeting held on 12/03/2022.**

Decision: The minutes of the meeting held on 12/03/2022 was confirmed.

**Agenda4: Approval of Audited Report of Financial Year 2022-2023.**

Decision: The Audited Report for the financial year 2022-2023 was approved.

**Agenda5: Annual Budget of 2023-2024**

Decision: With a few clarifications of the annual budget of 2023-2024 was approved.

**Agenda6: Approval of the Academic Calendar of 2024-2025**

Decision: The Academic calendar of 2024-2025 was approved.

**Agenda7: Approval of Board of Studies (BoS) and Academic Council (AC) approval of revised Curriculum for B.Ed. (2024-2026), M.Ed. (2024-2026) & Ph.D. (Education)**

Decision: The syllabus of all the programmes in the college have been upgraded and approved by the governing body.

**Agenda8: New Courses**

Decision: All four Add-on Certificate courses were upgraded into Diploma Courses. To have the Diploma course 14 or 16 credits.

**Agenda9: Increase of the college course fee Rs. 10,000/- for B.Ed. & M.Ed. from 2024-2026.**

Decision: The members of the governing body decided to increase Rs. 10,000/- for B.Ed. & M.Ed. Course.

**Agenda10: Any other**

Decision: Since there was no other points for discussion, the meeting came to an end with vote of thanks.

Prof. (Dr.) Ignatius Topno, S.J.

Chairperson & Principal

PRINCIPAL  
St. Xavier's College of Education  
(Autonomous)  
Digha Ghat, Patna-800011



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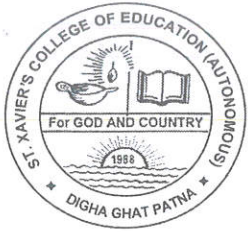
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## 5<sup>th</sup> Governing Body Meeting, Members Present on 23<sup>th</sup> March 2024

S.No.	Name, Designation & Address	Signature
1.	<b>Fr. Donald Miranda, S.J.</b> President Snehadhara, C/o Atmadarshan, Digha Ghat Patna -800011	Absent
2.	<b>Fr. Norbert Menezes, S.J.</b> Vice-President St. Michael's Jesuit Residence, Digha Ghat P.O.,Patna - 800011	N. Menezes, S.J. 23/3/2024
3.	<b>Fr. Johnson Kelakath, S.J.</b> Treasurer St. Michael's Jesuit Residence, Digha Ghat P.O.,Patna - 800011	Johnson S.J.
4.	<b>Dr.(Fr.) Martin Poras, S.J.</b> Principal St. Xavier's College of Management Technology, Digha Ghat, Aashiyana Road, Patna - 800011	Martin Poras
5.	<b>Fr. Christu Savarirajan, S.J.</b> Principal St. Michael's Higher Secondary School, Digha Ghat P.O., Patna - 800011	Christu Savarirajan 23/3/24
6.	<b>Prof. Madhu Singh</b> Professor St. Xavier's College of Education (Autonomous) Digha Ghat P.O., Patna-800011	Madhu Singh 23.03.2024
7.	<b>Fr. Victor Lazarus, S.J.</b> Assistant Professor St. Xavier's College of Education (Autonomous) Digha Ghat P.O., Patna-800011	V. Lazarus 23/3/24
8.	<b>Dr. (Sr.) Maria Rashmi, A.C.</b> Principal Patna Women's College (Autonomous) Bailey Road, Patna -800001	M. Rashmi 23.3.2024
9.	<b>Prof. Ajitsinh P. Rana</b> Profesor & Director School of Education , Distance Education & Education Technology, Dr. Babasaheb Ambedkar Open University , Ahmedabad -382481	Ajitsinh P. Rana 23.3.24
10.	<b>State Representative</b>	



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11.	<b>Prof. Shankar Kumar</b> Registrar Aryabhata Knowledge University Gyan Parisar Mithapur, Patna-800001	<i>Absent</i>
12.	<b>Prof. (Fr.) Ignatius Topno, S.J.</b> Principal St. Xavier's College of Education (Autonomous) Digha Ghat P.O., Patna-800011	<i>Absent</i>
13.	<b>Fr. Cebin T. S.J.</b> Advocate St. Xavier's School West Gandhi Maidan Marg Patna-800001	<i>Cebin Mathur</i> 93/3/24





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## ACTION TAKEN REPORT

### 5<sup>th</sup> Governing Body Meeting

Held on 23<sup>rd</sup> March 2024

S.No.	Agenda	Decision	ATR
1.	Approval of the minutes of the last governing body meeting held on 12/03/2022.	Resolved to confirm the minutes of the previous meeting held on 12/03/2022	Confirmed
2.	Approval of Audited Report of Financial Year 2022-2023.	The Audited Report was approved with minor classification	Approved
3.	Annual Budget of 2023-2024	With a few clarifications, of the Annual Budget of 2023-2024/2024-2025	Approved
4.	Approval of the Academic Calendar of 2024-2025	The Academic calendar of 2024-2025 was approved	Approved
6.	Approval of Board of Studies (BoS) and Academic Council (AC) approval of revised Curriculum for B.Ed. (2024-2026), M.Ed. (2024-2026) & Ph.D. (Education)	The syllabus of all the programmes in the college have been upgraded and approved by the members of the governing body	Approved
7.	New Courses	All four Add-on Certificate courses were upgraded into Diploma Courses.	Approved
8.	Increase of the college course fee Rs. 10,000/- for B.Ed. & M.Ed. from 2024-2026.	The members of the governing body decided to increase Rs. 10,000/-	Noted
9.	Any other	The meeting was concluded by thanking everyone.	Noted

  
Prof. (Dr.) Ignatius Topno, S. J.  
**Chairperson & Principal**

**PRINCIPAL**  
St. Xavier's College of Education  
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