

ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)

Digha Ghat P.O., Patna – 800 011, Bihar, India
NAAC Accredited with 'A' Grade (3rd cycle)

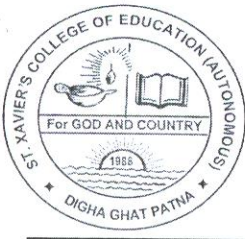
www.sxcepatna.edu.in E-mail: sxcepatna@gmail.com Phone : +91 0612 2567153, 6201161517

Affiliated to Aryabhatta Knowledge University, Patna

Code of Conduct for the Principal

As the Principal of St. Xavier's College of Education (Autonomous), Patna, the role is central to shaping the institution's vision and fostering a culture of excellence. This code of conduct ensures the principal's dedication to preserving the college's mission and promoting its advancement toward academic and institutional excellence by establishing the standards and expectations of ethical behaviour, professionalism, and leadership.

- 1 The Principal shall uphold the highest standards of professionalism, integrity, and ethics in all interactions with faculty, staff, students, and external stakeholders.
- 2 The Principal shall demonstrate honesty, transparency, and fairness in decision-making and conduct, avoiding behaviour that could be perceived as discriminatory, unethical, or unfair.
- 3 The Principal shall treat all individuals with respect, dignity, and courtesy, irrespective of their position, status, or background.
- 4 The Principal shall promote inclusivity, equality, and respect for diversity, ensuring that all community members feel valued and empowered. Harassment, bullying, or discrimination in any form shall not be tolerated.
- 5 The Principal shall maintain the confidentiality of sensitive information, sharing it only with proper authorization or when legally required.
- 6 The Principal shall respect individual privacy, accessing or sharing personal information only when necessary and with appropriate consent.
- 7 The Principal shall manage institutional resources and finances responsibly, transparently, and in a manner that ensures accountability.
- 8 The Principal shall avoid conflicts of interest and refrain from activities or relationships that could compromise impartiality or the institution's interests.
- 9 The Principal shall ensure that all decisions related to recruitment, promotions, and opportunities are merit-based and free from nepotism, favouritism, or undue influence.
- 10 The Principal shall foster an environment of academic excellence, ensuring that the programs align with regulatory requirements and uphold the principles of academic honesty and rigour.
- 11 The Principal shall promote a culture of research and innovation, encouraging faculty and students to engage in scholarly activities relevant to teacher education and beyond.
- 12 The Principal shall lead with collaboration and inclusiveness, empowering faculty, staff, and students to contribute to the institution's vision and goals.
- 13 The Principal shall stay updated with advancements in education, research, and administration, ensuring that the institution remains at the forefront of teacher education.



ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)

Digha Ghat P.O., Patna – 800 011, Bihar, India
NAAC Accredited with 'A' Grade (3rd cycle)

www.sxcepatna.edu.in E-mail: sxcepatna@gmail.com Phone : +91 0612 2567153, 6201161517

Affiliated to Aryabhata Knowledge University, Patna

- 14 The Principal shall advocate for excellence in teacher education by supporting pedagogical innovations, professional development, and community engagement.
- 15 The Principal shall respect cultural, social, and individual diversity, creating a welcoming and inclusive institutional environment.
- 16 The Principal shall ensure that all institutional policies and practices comply with applicable laws, regulations, and guidelines, including those related to teacher education programs.
- 17 The Principal shall ensure the accuracy of institutional records and reports, refraining from any form of falsification.
- 18 The Principal shall ensure the continuous improvement and relevance of B.Ed., M.Ed., and Ph.D. programs to meet societal and professional needs.
- 19 The Principal shall promote community outreach and societal development, aligning institutional activities with broader educational goals.
- 20 The Principal shall be accountable for all decisions and actions and shall face appropriate consequences for any violations of this Code of Conduct.

Prof. (Fr.) Ignatius Topno, S.J.
Principal **PRINCIPAL**
St. Xavier's College of Education
(Autonomous)
Digha Ghat, Patna-800011