



ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)

Digha Ghat P.O., Patna – 800 011, Bihar, India

NAAC Accredited with 'A' Grade (3rd cycle)

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Affiliated to Aryabhata Knowledge University, Patna

PROCEEDINGS OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

Date: 01 November, 2023

Time: 3:00 P.M.

Venue: Conference Room, St. Xavier's College of Education, (Autonomous), Patna

Agenda:

1. Workshop in Collaboration with SXCMT, XISR, and IISR
2. B.Ed. and M.Ed. Internship
3. Ph.D. Education 2023 Entrance Test and Interview
4. Seminar on "Leveraging AI in Changing Educational Paradigm"
5. Preparations for the College Day
6. Ph.D. Coursework
7. Approval of the Environment Sustainability and Energy Conservation Policy
8. Any Other issues to be raised with the permission of the chairperson

The chairperson, Prof. (Dr.) Ignatius Topno, S.J. welcomed all the members of the IQAC, followed by a reading of the minutes of the previous Internal Quality Assurance Cell meeting held on 2nd September 2023. The IQAC members discussed the above agenda judiciously and took the following resolutions:

Resolution

Agenda 1:

Workshop in Collaboration with SXCMT, XISR, and IISR

Decision

With the chairperson's approval, the committee decided to organize a workshop on 4th November 2023 in collaboration with St. Xavier's College of Management and Technology, Patna, St. Xavier's Institute of Social Research, Patna, and the Indian Institute of Science and Religion, New Delhi. The workshop will focus on the topic: **"Artificial Intelligence, Outcome-Based Learning, and Fusion between Science and Religion."** To ensure the successful execution of the workshop, various committees were formed to handle different aspects of the event, including logistics, content development, and participant engagement.

Agenda 2:

B.Ed. and M.Ed. Internship

Decision

The committee decided to initiate the first phase of the internship for B.Ed. 2023-2025 students from November 3rd to 18th, 2023. Additionally, the internship for M.Ed. 2022-2024 students was scheduled to commence from November 6th to 24th, 2023.

Agenda 3:

Ph.D. Education 2023 Entrance Test and Interview

Decision

The chairperson informed the committee that application forms for the Ph.D. Education 2023 entrance test had been received. It was decided to conduct the entrance test on **11th November 2023** for candidates who had not qualified in NET. Interviews for the selected candidates were scheduled to be held on **24th and 25th November 2023**.

Agenda 4:

Seminar on "Leveraging AI in Changing Educational Paradigm"

Decision

The meeting discussed the organization of a seminar by the M.Ed. scholars (2021-2023) on the topic "Leveraging AI in Changing Educational Paradigm". The date, time, and venue for the seminar were finalized as November 3rd, 2023, at 10:00 AM in the Auditorium. Committees and responsibilities for various aspects of the seminar were decided. The meeting concluded with an assurance of everyone's participation and a commitment to ensuring the seminar's success.



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Agenda 5:

Preparations for the College Day

Decision

The chairperson emphasized the importance of College Day, scheduled for **3rd December**, and formed a committee to plan the event. Responsibilities for various aspects of the event were assigned to different faculty members and non-teaching staff, including cultural programs, decorations, competitions, stage management, and lunch. The chief guest for the program was also decided. A tentative program schedule was finalized, and the committees were tasked with submitting detailed plans and making necessary arrangements in advance.

Agenda 6:

Discussion on Commencement of Ph.D. Coursework

Decision

The meeting discussed the commencement of Ph.D. coursework. The committee decided the 18th of December 2023 as the tentative date to commence and outlined the necessary procedures and guidelines for Ph.D. scholars to follow.

Agenda 7:

Approval of the Environment Sustainability and Energy Conservation Policy

Decision

The IQAC discussed the newly formulated Environment Sustainability and Energy Conservation Policy, aimed at promoting eco-friendly practices and reducing the institution's carbon footprint.

After a thorough discussion, the IQAC unanimously approved the Environment Sustainability and Energy Conservation Policy, recommending its implementation in the institution.

Agenda 8:

Any Other issues to be raised with the permission of the chairperson

Decision

The Chairperson invited members to raise any other issues. Since there were no other issues to be discussed, the meeting came to an end with a formal vote of thanks.

Prof. (Dr.) Ignatius Topno, S.J.
Chairperson & Principal

Principal

St. Xavier's College of Education
(Autonomous)
Digha Ghat, Patna-11

Prof. (Dr.) Madhu Singh

Coordinator

COORDINATOR IQAC

St. Xavier's College of Education, (Autonomous)
Digha Ghat, Patna-800 011
Bihar, Patna

01.11.2023



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Action Taken Report of IQAC Meeting on 01/11/2023

Sl. No.	Agenda	Decision	ATR
1.	Workshop in Collaboration with SXCMT, XISR, and IISR	The committee decided to organize a workshop on November 4th, 2023, in collaboration with SXCMT, XISR, and IISR Artificial Intelligence, Outcome-Based Learning, and Fusion between Science and Religion.	Decided
2.	B.Ed. and M.Ed. Internship	The first phase of the internship for B.Ed. 2023-2025 students from November 3rd to 18th, 2023. Additionally, the internship for M.Ed. 2022-2024 students was scheduled to commence from November 6th to 24th, 2023.	Noted
3.	Ph.D. Education 2023 Entrance Test and Interview	For candidates who had not qualified for NET, an entrance test was decided to be conducted on November 11th, 2023. Interviews for the selected students were proposed to be held on November 24th and 25th, 2023.	Decided
4.	Seminar on "Leveraging AI in Changing Educational Paradigm"	The meeting discussed organising a seminar by the M.Ed. scholars (2021-2023) on the topic "Leveraging AI in Changing Educational Paradigm" on 03/11/2023.	Noted
5.	Preparation for College Day	A committee was formed for the College Day Celebration on December 3rd. Responsibilities for cultural programs, decorations, competitions, stage management, and meals were assigned to different members	Decided
6.	Commencement of Ph.D. Coursework	The meeting discussed the commencement of Ph.D. coursework. The committee decided the 18 th of December 2023 as the tentative start date	Noted
7.	Approval of the Environment Sustainability and Energy Conservation Policy	The administration to disseminate the policy among students, faculty, and staff. A committee to be constituted to oversee the implementation and compliance of the policy.	Decided


Prof. (Dr.) Ignatius Topno, S.J.
Chairperson & Principal

Principal

St. Xavier's College of Education
(Autonomous)
Digha Ghat, Patna-11


Prof. (Dr.) Madhu Singh
Coordinator

COORDINATOR IQAC

St. Xavier's College of Education, (Autonomous)
Digha Ghat, Patna-800 011
Bihar, Patna



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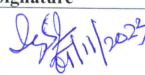
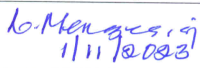
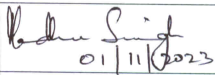
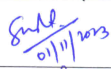



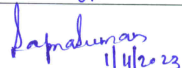
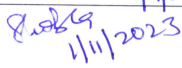
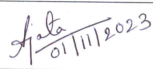
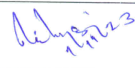
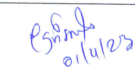
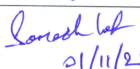
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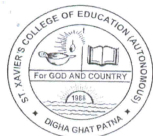
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Attendance Sheet

IQAC Meeting
Members Present:

Date: 01/11/2023

Sl. No.	Name, Designation & Address	Signature
1.	Prof. (Dr.) Ignatius Topno, S.J., Chairperson cum Principal, St. Xavier's College of Education (Autonomous), Patna -800011	
2.	Fr. Norbert Menezes, S.J., Vice President St. Xavier's College of Education (Autonomous), Patna-800011	
3.	Prof. (Dr.) Madhu Singh, IQAC Coordinator, St. Xavier's College of Education (Autonomous), Patna-800011	
4.	Dr. Sushil Kumar Singh, Associate Professor, St. Xavier's College of Education (Autonomous), Patna-800011	
5.	Dr. Nimisha Srivastava, Associate Professor, St. Xavier's College of Education (Autonomous), Patna-800011	
6.	Dr. Vikramjit Singh, Assistant Professor, St. Xavier's College of Education (Autonomous), Patna -800011	
7.	Mr. Deep Kumar, Assistant Professor, St. Xavier's College of Education (Autonomous), Patna-800011	
8.	Dr. Sapna Suman, Assistant Professor, St. Xavier's College of Education (Autonomous), Patna-800011	
9.	Dr. Shobha, Assistant Professor, St. Xavier's College of Education (Autonomous), Patna - 800011	
10.	Ms. Smita Sah, Assistant Professor, St. Xavier's College of Education (Autonomous), Patna -800011	Absent
11.	Ms. Sujata Kumari, Assistant Professor, St. Xavier's College of Education (Autonomous), Patna-800011	
12.	Dr. (Fr.) Sushil Bilung, S.J., Assistant Professor St. Xavier's College of Management & Technology, Patna -800011	
13.	Fr. Christu Savariranjana, S.J., Principal St. Michael's High School, Patna-800011	
14.	Mr. Somesh Lal Student Representative (M.Ed.)	





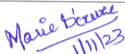



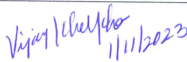
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Sl. No.	Name, Designation & Address	Signature
15.	Mr. Anuj Toppo Student Representative (B.Ed.)	 01/11/23
16.	Ms. Sheela Anand Ph.D. Scholar	 11/11/23
17.	Dr. Marie D'Cruz Alumni Member	 11/11/23
18.	Mr. Mukesh Kumar Nominee from Parent	 11/11/23
19.	Mr. Rajesh Kumar College Librarian	 01/11/2023
20.	Fr. Alwyn R. D'Souza Finance Officer	 11/11/2023
21.	Mr. Vijay Khalkho Senior Administrative Officer	 11/11/2023